



School District 87 • Stikine, BC Device Use Borrower Agreement (Students)

School District 87 offers access to a variety of devices for staff, students, and limited guest use. These devices include, but are not limited to, district computers or iPads and may include software, networks and wireless networks, email, and access to the Internet. Devices and information systems in schools are owned by the district. These information systems are intended for educational and/or research purposes and for conducting valid district business.

In accordance with School District 87's operational procedure all students are required to;

- All devices acquired by the school district are deemed school district property and **MUST** be returned to District 87 at the end of the school year or when requested by the school administration. Inappropriate use or neglect of the device may result in a loss of device privilege.
- A borrower assumes all responsibility for the device and must complete and sign a Device Use Borrower Agreement before being issued a device.
- Students are not permitted to alter the configuration or functionality of the device established by School District 87.
- Each person issued with a device is responsible for the security of that device, regardless of whether it is used in a classroom, office, at the person's place of residence, or in any other location such as an automobile or a hotel. Students are responsible for taking all reasonable steps to minimize the risk of loss, theft, or damage to the device.
- If a device is lost or significantly damaged, the user will be responsible for reimbursing the district for the repair or replacement of the system. The replacement cost for the device is based on the purchase price of new equipment with similar specifications. Repair costs will be based on the actual costs of parts and labor.
- Students must agree to take responsibility and financial liability for the device until the Student returns and signs in the device.

GENERAL HANDLING AND REQUIRED CARE OF THE DISTRICT DEVICE

- Parents/Guardians will be charged for any damage resulting from abuse, mishandling or loss of the District device due to neglect.
- Do not mark the District device or the case in any way with markers, stickers, etc.
- Excessive scratches and scuffs to the District device exterior can result in repair fees to the student's parents/guardians.
- If you have problems with your District device, stop using the device immediately and contact the School District 87 computer technician or teacher for help.

Having read this notice, please complete and sign the form on the back of this page and return it to your child's School.



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I AGREE to take responsibility and financial liability for the device as detailed on the sign-out sheet. I have read and agree to comply with all of the guidelines and rules set out within the Device Use Borrower Agreement.

This agreement will last until the device is returned by signing in the device and re-signing the sign-out sheet.

Borrower Student/Staff Name: (Last) _____ (First) _____
(please print)

School and Position (if employee): _____

Borrower Signature: _____ **Date:** _____

PARENT/GUARDIAN AGREEMENT

**If the user is a student and is under the age of 19, a parent or guardian must also read and sign this agreement.*

Parent/Guardian Name: (Last) _____ (First) _____
(please print)

Parent/Guardian Signature: _____ **Date:** _____